

LATIMER
RESERVATION
LDS ENCAMPMENT



July
17-21, 2017
334 Plantation Road
Spencer, TN

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Welcome to LDS Encampment

Dear Scoutmaster,

Latimer Reservation is proud to provide you with an excellent encampment opportunity for your Scouts. Leaders and Scouts will get to experience a truly enjoyable time of the year on the Cumberland Plateau. Please refer to the schedule in the back for activities planned.

Afternoon activities of skills and games will be offered. Your Scouts will have a chance to enjoy the great outdoors. Remember "BE PREPARED" for the weather. Who knows what Mother Nature will bring!

We are positive Scouts attending LDS Encampment will not be disappointed with their experience. Just ask one of the hundreds of satisfied campers who have attended Latimer in the past.

We look forward to seeing you there!

Sincerely,

Ron Turpin

Latimer Reservation Director

LDS Encampment Fee Information

The Middle Tennessee Council Camping Committee has established the following camp fees for both in-council and out-of-council units. This fee is \$250.00 per person.

- Deposit of \$30.00 per person due May15th.
- Final Payment of \$220.00 person due at TEN DAY OUT MEETING - July 6, 2017 @ 7:00 PM – Jet Potter Scout Service Center - Each unit MUST have a representative present.

Refund Policy

The Middle Tennessee Council Camping Committee's refund policy reads: Individuals that cancel a reservation 10 days prior to attending LDS Encampment will receive a refund of fees paid, less a \$30 cancellation charge. No refunds will be made after the 10-day cancellation deadline. No refunds will be considered unless the refund form provided in the forms section of this guide is completed and received at the Jet Potter Scout Service Center 10 days prior to the unit's first day in camp. Refunds of 100% of fees paid will only be given for medical related cancellations where a doctor's note is provided.

Camp Policies and Procedures

Adult Leadership

Each troop must have responsible adult leadership. Each troop in camp is required to have at least two adult leaders present at all times. Troops that are unable to secure two-deep leadership should contact their district committee to decide to combine with another troop or make other arrangements for their Scouts at Encampment. Leaders must be present day and night. One leader must be at least 21 years of age and the second leader must be at least 18.

Insurance

Each troop in the Middle Tennessee Council pays an insurance fee per Scout and per leader at charter renewal to cover insurance for each person in the unit. This will insure them at camp as well as at all other Scouting activities. The Council will file all necessary insurance forms in the event of an accident. **The Middle Tennessee Council does NOT insure units visiting from outside the Council.** Units must have insurance either through their unit or through their home council. Please bring proof of insurance and tour plan from home Council to check-in on the first day of camp.

General Cleanliness

Let's be clean in everything we are doing. Showerhouse and Restrooms throughout camp will be available for Scouts and leaders. Help us keep camp clean. Trash barrels are in each campsite and throughout camp. Please remember the Outdoor Code. Leave camp cleaner than you found it.

Health and Safety

A safe and enjoyable experience has always been the focus of the Boy Scouts for decades. The camping experience at Latimer Reservation is no exception. Our Health Lodge is manned by certified First Aid Providers for minor treatment and emergency evaluation. They are on call 24 hours a day. In the event of an emergency, Latimer has immediate response from Van Buren County Emergency Management Services. They are supported by the Highland Medical Center / Sparta located 22 miles from Latimer. This facility offers a full array of state of the art medical services. Emergency transportation by ambulance is only a radio call away and we have established a Predestinated Emergency Landing Area (PELA) in the event air evacuation is required. The Van Buren County Sheriff's Department makes random checks of our facility and is ready to assist in the event of an emergency.

Latimer Reservation takes the safety of each camper very seriously and pledges to do the utmost to see that they have a safe and enjoyable environment to pursue the great ideals of Scouting.

Camp Policies and Procedure

Health Forms for All Participants

Every youth member and adult leader attending camp must present a complete Annual Health and Medical Record form (The form requires a health examination within the past 12 months by a licensed physician or licensed medical practitioner. This is BSA National Policy. During the check-in process, the camp health officer will give each Scout and adult participant a medical screening. In accordance with BSA requirements, any participant not having a fully completed health form will not be allowed to remain at camp or participate in any events until the health form is completed. Additionally, during the screening, should any participant exhibit signs of sickness or illness that may be contagious, he will be required to return home until he is able to return to camp without any ongoing sickness or illness. A copy of the Health Form is available online at www.mtcbsa.org.

Medication Information

The Boy Scouts of America require all medications brought to camp by campers (under 18) to be secured and locked in the camp health lodge.

The medication **must** be in the **original** prescription bottle and include the following information:

1. Camper's name
2. Name of prescribing physician
3. Prescription number
4. Date prescribed
5. Name of medication
6. Directions for use

In Part A of the health form is a section listed as Medication. This section must be completed and signed by both the parent & the prescribing physician for **each** type of medication taken at camp.

Alcoholic Beverages and Drugs

Alcoholic beverages and Illegal drugs are not allowed on council properties. Violators will be asked to leave. Prescription drugs must be placed in the care of the health office at the Health Lodge.

Smoking/Tobacco Usage

Scouts are not allowed to smoke or use tobacco at camp. Adults are asked to exercise discretion among Scouts and use the designated smoking area in camp. **Absolutely, no smoking is allowed in buildings or in tents.**

Camp Policies and Procedures

Fires, Firefighting and Fuel Policy

The danger of fire exists everywhere in camp. The camp staff is prepared to handle firefighting in camp, but you should be prepared to stop or slow the fire until help arrives. Fireguard charts are furnished and must be posted in camp and should be inspected daily by the unit leader to see that responsibilities are assigned and carried out. Failure to sign the Fireguard Chart will result in an unsatisfactory mark for that day's campsite inspection. Each Troop / Crew will need to provide a fire extinguisher. National BSA policy permits the use of liquid fuel only under the direct supervision of a knowledgeable adult leader. Gasoline and other flammable substances are to be stored in the approved fuel storage area in camp.

Open flames (i.e. candles, Sterno, kerosene lanterns, cigarettes, etc.) are also strictly prohibited in tents.

No fire is to be unattended at any time in a campsite. Therefore, a fire is to be completely out when no one is in the site.

Emergency Action Plan

In the event of a camp emergency, notify the Camp Director, Program Director, Camp Ranger, and/or the Camp Medical Office immediately. Where an emergency involving a camper is concerned, the appropriate Scoutmaster should be contacted. Emergency phone numbers are posted at each phone.

Camp Emergencies

With the exception of a Weather Emergency, all campers are to report immediately to their campsite upon hearing an emergency signal. In the case of a Weather Emergency, campers should seek protective shelter. Once the Weather Emergency has passed, campers should report to their campsites. Campers should remain in the campsites until the "All Clear" signal has been given. Leaders should review these procedures with their campers. Latimer Reservation Emergency Signals will be reviewed on Day One of Encampment.

Sheath Knives / Fixed Blade Knives

The official BSA regulation on carrying sheath knives...

Sheath knives are not prohibited by the BSA, but they may be regulated by state or local ordinances and/or by camp "rules." We recommend that the right tool for the job be used (cutting branches or ropes). We do not encourage wearing them at the waist as injury could occur during falls.

Based on my understanding of TN Knife Law, the following will be enforced at Latimer Reservation.

Knives 4" or less are acceptable but are not to be worn.

Camp Policies and Procedures

Camp Security

An important aspect of youth protection at camp is having some control of visitors in the camp. The Scout uniform, a powerful validation symbol making anyone wearing one seems to be in the right place at a Scout camp. Unfortunately, almost anyone can obtain a uniform, whether or not they are registered in the program. Everyone in attendance at the camp must wear identification that signifies legitimate participation in the camping program. The importance of wearing this identification will be stressed when the unit checks in. It is not necessary to explain the youth protection aspect of this identification beyond its signifying a properly registered participant in the camp program.

Visitors

All visitors to the camp must stop at the camp office and sign in. A guest book for this purpose will be maintained and positive identification required. A special visitor nametag will be given that will easily identify the person as a legitimate visitor. Upon conclusion of their visit, guests will sign out so that camp administrators will know who is on camp property at all times.

Any time a person is spotted in camp without either a visitor's nametag or camp participant identification, that person should be escorted to the office to sign in (and so staff personnel may determine why that person is on camp property). In addition to these measures we have installed security cameras.

Early Scout Release from Camp

Latimer Reservation is required to check Scouts out of camp with adults that are approved by the camp unit leader or the parent's name that appears on the Scout's medical form. Any adult not approved by the camp unit leader and not named on the Scout's medical form must have a completed "Release Authorization Form" to check the Scout out of camp. This release form is available from the Council Office upon request.

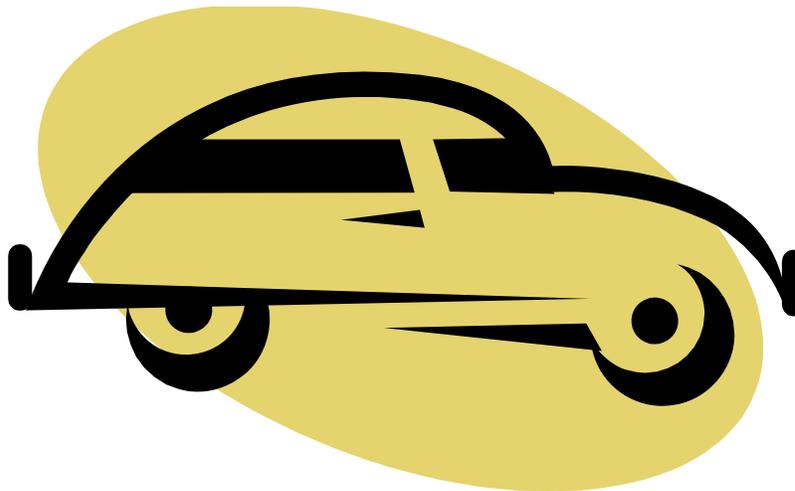


Camp Policies and Procedures

Vehicles in Camp

The Health & Safety Committee along with the Camping Committee has established a written Policy and Procedures of Vehicles in Camp. The policy follows the guidelines established in the Guide to Safe Scouting as they relate to Latimer Reservation

- ◆ **NO PRIVATE VEHICLES** will be allowed beyond the camp parking lot for any reason other than provable disability or pre-approved vehicles used to pull trailers to campsites for the delivery of unit and personal gear.
- ◆ Weather permitting, trailers will be allowed in campsites. However, vehicles used to pull trailers must deliver and return to the designated parking lot within one hour.
- ◆ All parking **must** be confined to designated parking lots.
- ◆ All program and administration sites are within convenient walking distance of all campsites.
- ◆ **CAMP SPEED LIMIT IS 15 MPH**
- ◆ No one under the age of 18 will be allowed to drive on the Reservation; with the exception of arriving at respective camp parking lot.
- ◆ Visitors must park in visitor's parking lot and check in at Latimer Office before proceeding to their respective campsite. **NO PARKING ALONG ROAD OR ON GRASS—PLEASE STAY ON GRAVEL!**
- ◆ After check-in, please proceed to designated parking lot in respective camp.
- ◆ **Violations of the above will result in loss of driving privileges at Latimer Reservation. Determination of whether an individual is in violation will be left to the discretion of the Reservation Manager and/or Reservation Director.**



Camp Policies and Procedures

Food - An Important Ingredient to a Great Camp Experience

A carefully planned and prepared menu will improve the eating habits of Scouts and the consumption of well-balanced meals in adequate quantities will help build strong bodies.

Food Preparation

Food will be delivered to your campsite area. All meals will be prepared by each unit in their campsite. Your final dinner on Thursday will be prepared and served by the Latimer Food Service Staff in the LaRoche Dining Hall.



LDS Encampment Information Sheet

Scoutmasters and Senior Patrol Leaders: Please distribute copies of this page to each Scout.
Camping will be in the Backcountry Camping Area in your own tent

WHAT TO BRING TO CAMP?

PERSONAL GEAR

- Scout Uniform (shorts or long pants)
- Order of the Arrow Sash (If a member)
- Medical form (MANDATORY)
- Scout Handbook
- T-shirts
- Pants, extra
- Socks and underwear
- Waterproof Footwear
- Poncho or rain gear
- Warm Clothing
- Blankets or Sleeping Bag
- Sleeping Pad
- Toilet kit (toothbrush, towel, soap, etc.)
- Water bottle
- Flashlight (with fresh batteries)
- Pen and Paper
- Spending Money for the Trading Post

BE PREPARED FOR RAIN

EXTRAS (Optional)

- Fishing Gear
- Pocket Knife
- Watch
- Sunglasses
- Small Musical Instrument
- Water Proof Footwear
- Dutch Ovens
- Fire Wood

UNIT EQUIPMENT

- Tents & Ground cloths ** **Will be camping in back country**
- Unit flag and American Flag
- Patrol flags
- Scoutmaster's Handbook
- Lanterns
- Broom
- Water Containers
- Water Cooler
- Fire Extinguisher
- Dining Fly, Poles, Rope
- Ax & Camp saw

WHAT NOT TO BRING TO CAMP

- Bikes
- Roller blades or skates
- Skateboards
- Dogs (Except for Guide Dogs)
- Boom Boxes
- Butterfly knives
- Fireworks
- Airsoft and/or paintball guns

<p>CAMP MAILING ADDRESS:</p> <p>Scout Name: _____</p> <p>Troop #: _____</p> <p>Latimer Scout Reservation 334 Plantation Road Spencer, TN 38585</p>

**Latimer Reservation
Schedule July 17-July 21
LDS High Adventure Week**

Time	Monday July 17th	Tuesday July 18th	Wednesday July 19th	Thursday July 20th	Friday July 21st
7:30 AM		Breakfast @ Outpost Camp	Breakfast @ Outpost Camp	Breakfast on the Trail	Breakfast @ Outpost Camp (@ 5:00 AM)
8:00 AM		Shooting Sports / Kayaks	Hiking Trip to Virgin Falls	Return to Latimer from Hiking Trip	Depart for River Trip @ 5:30 AM <small>Arrive @ River Location @ 8:15 AM</small>
9:00 AM					
10:00 AM					
11:00 AM					
Neon		Lunch @ Outpost Camp	Lunch on the Trail	Lunch @ Outpost Camp	Lunch @ River
1:00 AM					Depart for Boxwell
1:30 PM	Travel to Latimer Check-IN Settle into Camp	Shooting Sports / Kayaks	Hiking Trip to Virgin Falls	Mountain Bikes / Rappelling	Travel to Boxwell
2:00 PM			Human Foosball Tournament		
3:00 PM			Free Time		
4:00 PM			Free Time		
5:00 PM	Free Time	Free Time	Free Time	Free Time	Settle in @ Boxwell
6:00 PM	Dinner @ Outpost Camp	Dinner @ Outpost Camp	Dinner on the Trail	Dinner @ Dining Hall	Dinner @ Boxwell
7:00 PM	Activities of Volleyball / Dodgeball / Horseshoes	Movie Night	Campsite Activity	Campfire Program	Boxwell Pergam
8:00 PM					
9:00 PM	Reflection Time	Reflection Time	Reflection Time	Reflection Time	Reflection Time
10:30 PM	Lights Out	Lights Out	Lights Out	Lights Out	Lights Out

Notes

